

Vermont Retail & Grocers Association Scholarship Application Checklist

Dear Student,

The VRGA Scholarship Committee reviews **ONLY** applications that are **100% complete** and have **all requested** supporting materials attached. Your application will **NOT** be considered if any items are missing, areas on the application are left blank, or the application is submitted after **April 23, 2021**.

The following is a checklist of all the information required.

Please retain this as your guide.

Before emailing your Scholarship application have you:

- Completed **ALL** areas on the application.
- Emailed a copy of your Student Aid Report (SAR) from FAFSA application (*the page that shows the EFC amount—Estimated Family Contribution*)
- Emailed a copy of your financial aid letter from the college you plan to attend. Cost of tuition, room and board, books, and lab fees.
- Entered your SAT/ACT Scores
- Emailed a copy of your high school transcripts
- Signed the application
- Sent a photo (senior picture or headshot) with a photo release
- Emailed a recommendation from your current employer. If not employed, two recommendations from other adults(i.e. mentor, coach, community service supervisor, etc.) are required.
- Upload an outside recommendation (i.e. teacher, guidance counselor, coach, etc.)

IMPORTANT: You may only submit one school for consideration. If you change schools and have been awarded a scholarship, your application will be reviewed for eligibility.

IT IS THE STUDENT'S RESPONSIBILITY to follow up with the VRGA office prior to the **April 23rd** deadline to confirm all necessary materials and application have been received. It is recommended all supporting materials and application be emailed or mailed together whenever possible to avoid missing items.

Supporting documents should be mailed to:

VRGA
963 Paine Turnpike N
Berlin, VT
05602

Or emailed to:

info@vtrga.org

IT IS THE STUDENT'S RESPONSIBILITY to notify the VRGA office prior to August 15th of a change in school enrollment. This change may impact scholarship eligibility.